



**PLAN COMMISSION REVIEW APPLICATION**

**Village of Big Bend, WI**

W230 S 9185 Nevins Street

Big Bend, WI 53103

Phone: 262.662.2747 (clerk@villageofbigbend.com)

**Applicant** (Please Print or Type)

**Date:**

**Name:**

**Business Name:**

**Address:**

**Phone:**

**Email:**

**Site Address:**

**Site Tax Key Number:**

**Type of Request (check all that apply):**

- Concept Review (\$ 200)       Site Plan and Operation Plan (\$ 200 AND \$.02/s.f. of lot size; \$150 for amendment)
- Conditional Use (\$ 500; \$100 for Amendment)
- Rezoning/Land use Amendment (\$ 200)
- CSM/ Plat (\$ 250 AND \$15 per survey lot or \$20 per plat lot)

**Proposed Development Description (Brief):**

**Acknowledgement:**

The applicant and owner acknowledges that by signing this document that they will be responsible for paying to the Village all reasonable costs for engineering, planning, legal, and administrative expenses incurred by the Village. Such costs shall include the costs of its own engineers, attorneys, inspectors, agents, sub-contractors and employees. The cost for Village employees' time shall be based upon the classification of the employee and the rates established b the Village Board, from time to time, for each such classification. The applicant understands that the legal and/or engineering consultants retained by the Village are acting exclusively on the behalf of the Village and not the applicant.

**Submitting Signed Reimbursement Agreement Form (REQUIRED FOR ALL SUBMITTALS)**

**Applicant Signature**

**Property Owner Signature (Required)**

Note: Applicant must attach all required submittal documents and number of copies pertinent to their request. Please see the separate individual procedures and submittal requirements sheets for each type of Plan Commission approval. The appropriate submittal fee must accompany a formal submittal. It is strongly encouraged that any applicant first conceptually review their application with the Zoning Administrator before formal applications are made.

6/28/2023