



AGREEMENT FOR REIMBURSABLE SERVICES FORM

Village of Big Bend, WI
W230 S 9185 Nevins Street
Big Bend, WI 53103
Phone: 262.662.2747 (clerk@villageofbigbend.com)

OFFICIAL USE ONLY:

Project Name:

File Date:

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Pursuant to the Village of Big Bend Code of Ordinance 16-53, the Village of Big Bend Board has determined that whenever the services of the Village Attorney, Village Engineer, Village Planner or any other of the Village’s professional staff results in a charge to the Village for that professional’s time and services and such service is not a service supplied to the Village as a whole, the Villager Clerk/Treasurer shall charge that service for the fees incurred by the Village. Fees are charged on an hourly basis or portion thereof at a rate that is in effect at the time the professional service is performed. Also, be advised that pursuant to the Village of Big Bend Code, certain other fees, costs and charges are the responsibility of the property owner or responsible party.

I, the undersigned, have been advised that, pursuant to the Village of Big Bend Code, if the Village Attorney, Village Engineer, Village Planner or other Village professional provides services to the Village pursuant to my activities, or my request, or at the request of the Village, I shall be responsible for the professional service fees incurred by the Village, in addition to the application fee.

REQUIRED INFORMATION TO BE FILLED OUT:

Responsible Party Name:

Owner Name:

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Responsible party Address:

Owner Address:

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Responsible Party Phone:

Owner Phone:

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Responsible Party Email:

Owner Email:

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Responsible Party Signature:

Owner Signature (REQUIRED):

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Date of Signature:

Date of Signature:

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PARCEL IDENTIFICATION

Address/Legal Description:

Tax Key Number(s):

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Last updated: 6/30/2023